



SRI SIVANI COLLEGE OF PHARMACY

(Under the Management of Sri Sivani Educational Society, Srikakulam)
(Approved by PCI-New Delhi and Affiliated to JNTU – Gurajada, Vizianagaram)
(Email: sivanisep@gmail.com, College code – DA, Ph No: 7382651422)
N.H-16, Chilakapalem Jn., Etcherla Mandal, Srikakulam Dist - 532 402.

POLICY DOCUMENT

**Financial support to attend Conference / Workshops / Seminars / Publications/
Membership fee / Workshop / FDP/ Research works**

Introduction:

The institutions policy is to provide financial assistance to teaching staff to conduct research in the college, attend conference / workshops / seminars / publications /Membership fee / workshop / FDP/ Research works in pharmaceutical field at the State, national levels, and to obtain professional membership in the relevant fields. It aims to rise faculty standards by expending facilities and research skills and by providing a place for them to share their knowledge, experience and research with the rest of the world.

Objectives:

- ❖ To install a research tendency in faculty members and to improve their research skills.
- ❖ To improve the education qualification of teachers.
- ❖ To provide a safe environment for teachers to share their knowledge and thoughts.
- ❖ To interact with eminent academicians and scientists from research institutes to improve teachers in depth knowledge of such subjects.
- ❖ To make it easier for professors to interact with the rest of world.

Eligibility:

- ❖ The institute's regular teaching faculty will be eligible for financial aid. Financial assistance is given to attend FDP / Research works/ symposia/ workshops/ conferences/ courses in the field of pharmaceutical science at the state, national and international level.
- ❖ Teaching staff who used the physical facilities or financial aid complete their PhD program in the time allotted.

- ❖ Financial assistance is given for research projects and publication published in reputed journals like SCOUPS/ web of science/ SCI indexed journals.

Procedure for applying for the scheme:

- ❖ Teaching faculty who seek to get financial aid for Ph.D. should submit a chemical or glassware requirements to the stores section which we approved by the principal.
- ❖ Faculty who wishes to receive financial support for attending FDP/ Research works/symposia/workshops/conferences/courses/memberships should obtain permission from the principal and submit it to the principal/office along with the necessary documents such as registration receipt, participation or presentation certificate of attending FDPs/Research works/conferences/ workshops/ seminars/ symposia/ memberships.

Approval Procedure:

- ❖ The academic and research coordinator and accountant must receive certificates of attendance for FDPs/research works/ conferences/ workshops/ seminars/ publications / symposia's.
- ❖ With the authorizations of the principal, the college accountants may release the funds after receiving the relevant documents.
- ❖ Faculty will be given a registration fee, travelling allowances to attend FDPs, research projects, conferences, workshops, seminars, symposia, etc.,




Principal
PRINCIPAL
Sri Sivani College of Pharmacy
Chilakapalem-532 402, Srikakulam Dt.
Affiliated to JNTUG-Vizianagaram Code: 11